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FACT SHEET

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Computer-Aided Facilities Management (CAFM)

The Office of Court Construction and Management (OCCM) leads the Administrative Office of the Courts' implementation of the Trial Court Facilities Act of 2002, landmark legislation that shifts governance of California's courthouses from counties to the state. OCCM's work includes long-term facilities master planning for the trial courts; strategic planning for capital outlay and funding to support new courthouse design and construction; and facility and real estate management for California's trial and appellate courts.

CAFM's Role

The Computer-Aided Facilities Management (CAFM) system is a Web-based software application that is managed by OCCM with technology support from the AOC's Information Services Division (ISD). CAFM is used to assist with the management of the full facilities life cycle from needs analysis through acquisition, project development, construction, occupancy, operation and maintenance, and, where applicable, disposition. CAFM is utilized by AOC staff, court personnel, and third-party contractors to access real-time data on real estate information such as project management, scheduled repairs, and portfolio administration. CAFM is hosted at the California Courts Technology Center (CCTC) and adheres to the layered security model, which is consistent with branchwide enterprise architecture.

Functionality

There are four current functionalities within CAFM:

- Portfolio Management—provides critical information on locations, buildings, and personnel of the judicial branch portfolio.
- Facility Management—enables the implementation of on-demand service requests, scheduled maintenance, and asset management (including building systems, permits, and office equipment).

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- Project Management—assists in the management of capital and facility modification projects.
- Real Property Management—facilitates the administration of leased and owned property assets, and utility management.

History of CAFM

A single technology solution to assist with the management of California's courthouses was envisioned early on by OCCM leadership. In order for OCCM to be ready to assume the responsibility for tracking and managing facilities, assets, and capital improvements for the courts, an operational CAFM system was required by 2005. The pilot version of the CAFM system was deployed to a limited user base (AOC staff only) in April 2005. After the initial pilot phase, comprising continuous application development and testing, full implementation of the upgraded CAFM (version 9i) began in August 2008. There are currently more than 1,000 users, with a projected count of 2,000 users by December 2011.

Project Timeline

- Portfolio Management—September 2008
- Facility Management
 - On-demand requests—September 2008
 - Asset management—September 2008
 - Scheduled maintenance—April 2009
- Project Management—April 2009
- Real Property Management
 - Leased and owned properties—February 2010
 - Utility management—May 2010
- Facility Modification – June 2011
- Training—Ongoing monthly in the AOC's regional offices

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